



ST. FRANCIS WORLD SCHOOL
Co-educational Senior Secondary (CBSE Affiliated)

Cir. No. : SFWS/2025-26/P/0013

Date: 10th December, 2025

[Circular For Excursion – Classes I–III]

**Dear Parents,
Greetings from SFWS!**

Kindly find the detailed information regarding the excursion below:

- Reporting time for students is **7:50 a.m. (regular school timings)**.
- Return to school by **6:00 p.m. (tentative)**. Parents are requested to collect their wards from the school. (*School transport will not be provided.*)
- All students must come in **proper school winter uniform**. Children in casual dress will **not** be allowed to board the bus.
- Students must carry their **ID cards and masks** on the day of the visit.
- **Lunch and evening snacks** will be provided in the bus.
- Each child should carry a **water bottle, small hand towel, sanitizer, some tissue papers, and a few munchies** for commuting. An **extra pair of lower and shirt** is optional.
- All belongings should be **labelled**.
- No child should carry **electronic gadgets, expensive watches, or money**. The school will not be responsible for any loss or theft.
- All information about the **whereabouts of your child** will be shared on the WhatsApp group created by the class teacher. Parents are requested to avoid calling or messaging for trivial matters.
- Students are expected to maintain **proper conduct and discipline** throughout the excursion. This includes good public behaviour, proper etiquette, and following teachers' instructions.
- **12th December 2025 will be a holiday** for students of Grades I to III **who are not participating** in the excursion.
- **Consent form must be submitted** to the class teacher by tomorrow i.e 11th December 2025.

We aim to make this excursion a memorable experience for your child — a day to cherish for a lifetime.

With Regards

Ms. Manisha Jain
Principal

