



SFWS/2025-2026/P/011

Date: 21/11/2025

CIRCULAR FOR THE PARTICIPANTS OF THE ANNUAL FUNCTION
CLASS NURSERY - 12

Dear Parents & Students

Greetings of the day!

School is gearing up for the Annual Day Celebration on Saturday, **22nd November'2025**. A formal invitation has already been sent to you. Mark your benign presence on the day.

GUIDELINES FOR STUDENTS

FOR NURSERY TO KG

- Participant students will report to school at **03:00 pm**.
- **School transport will be provided in the afternoon for the students on Saturday, 22nd November 2025.**
- **All children should come in Program costume and to bring a pair of dress to change after the performance. Kindly carry a warm jacket to wear after performance.**
- Students are requested to carry hairpins and safety pins along with them for their attire and hairdo.
- Food box will be provided to all the participants of the Annual function. Additionally we suggest to bring sufficient snacks to have during the ceremony.
- For students of Kindergarten, Parents can pick their wards from respective venues after **7:00 p.m.**
- Parents are requested to come with their invitation card as **there will be no entry without the invitation card. Entry for parents will be from GATE No.2.**
- **Parent should carry PAC/Student ID Card to show at the time of dispersal.** Child will be allowed to go only with the parents on presenting the above said card to the Dispersal In- charge else student will be handed over at the end after the dispersal of all students.
- Parents are requested to be seated in the school ground by 4:30 p.m.
- Kindly don't approach the stage for clicking Photographs as it will be provided later.

FOR CLASSES 1 TO 12

- Participant students will report to school at **01:30 pm**.
- **School transport will be provided for the students on 22nd November 2025. Students will be dispersing with their parents only after the Culmination Of the Annual function.**
- **All children should come in Program costume and to bring a pair of dress to change after the performance. Kindly carry a warm jacket to wear after performance.**
- Students are requested to carry hairpins and safety pins along with them for their attire and hairdo. Students have to wear white socks.

- Food box will be provided to all the participants of the Annual function. Additionally we suggest to bring sufficient snacks to have during the ceremony. Maximum 200Rs to be given to students for purchase from the Food Court.
- Parents will collect their children from Green rooms allocated as per the programme. Green room list will be displayed on the ground and first floor.
- Parents are requested to come with their invitation card as **there will be no entry without the invitation card. Entry for parents will be from GATE No.2.**
- For students of Classes 1 & 2 only, Parents can pick their wards from respective Green Rooms after 8:00 p.m. but it is still advisable to let them participate in the Grand Finale.
- **Parent should carry PAC/ Student ID Card to show at the time of dispersal.** Child will be allowed to go only with the parents on presenting the above said card to the Dispersal In- charge else student will be handed over at the end after dispersal of all students.
- Students will be dispersing after the Grand Finale programme and costume change only. **Parents are requested to be patient and not to haste their dispersal.**
- Parents are requested to be seated in the school ground by 4:30 p.m.
- Kindly don't approach the stage for clicking Photographs as it will be provided later.

FOR VOLUNTEER

- Participant students will report to school at **01:30 pm.**
- **School transport will be provided for the students on 22nd November 2025. Students will be dispersing with their parents after the Culmination Of Ceremony.**
- **All students have to come in Winter School uniform.**
- Students should bring tiffin and water bottle
- Food box will be provided to all the volunteers of the Annual function. Additionally we suggest to bring sufficient snacks to have during the ceremony. Maximum 200Rs to be given to students for purchase from the Food Court.

FOR AWARDEES:

- Annual Function participants who are awardees will arrive to school at **01:30 p.m.** and report in their respective event green rooms. They will report in Green Room# 8 Amaryllis to **Ms. Yukti at 04:30 pm**
- Awardees who are Non-participants are requested to come to school and report in the Green Room# 8 Amaryllis to **Ms. Yukti at 04:30 p.m.**
- Awardees who are Non-participants will come with their parents in proper winter school uniform (**Blazer & ID Card must**).
- Awardees who are Non participant can have their dispersal after the Award Ceremony.

Hoping in anticipation to celebrate this momentous day of shimmer and shine, splendour and poise with you all.

NOTE: Foodcourt is available for the parenrs as well.

Warm Regards

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Principal

